

## Record of Officer Decision

This form is the written record of a key or significant operational decision taken by an officer.

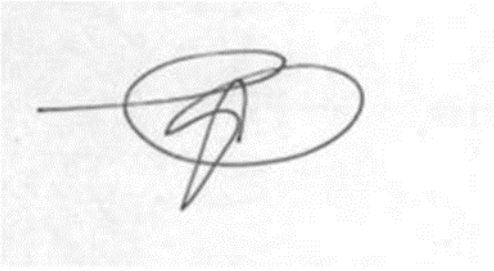
<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision
<b>Director<sup>1</sup></b>	Director of Children & Families	
<b>Contact person:</b>	Robert Thirtle	Telephone number: 0113 3787206
<b>Subject<sup>2</sup>:</b>	<p>Planned Maintenance Programme 2020/21</p> <p>Tender Acceptance: Wetherby High School Capital Scheme Number: 33225/ELE/000</p>	
<b>Decision details:</b>	What decision has been taken? <sup>3</sup>	
	<p>The Head of Learning Systems accepted the tender supplied by Leeds LEP in the sum of £264,350.11 to carry out electrical works at Wetherby High School.</p>	
	<p>A brief statement of the reasons for the decision<sup>4</sup></p> <p>This scheme forms part of the DCR for the Planned Maintenance Programme 2020/21 which was approved by the Director of Children and Families on 10<sup>th</sup> February 2020.</p>	
	<p>Brief details of any alternative options considered and rejected by the officer at the time of making the decision</p> <p>N/A</p>	
<b>Affected wards:</b>	Wetherby	
<b>Details of</b>	Executive Member	

<sup>1</sup> With delegated authority set out in Constitution

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.

<sup>4</sup> Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal or Equality colleagues as appropriate.

<b>consultation undertaken<sup>5</sup>:</b>	Ward Councillors	
	Others	
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation	
<b>List of Forthcoming Key Decisions<sup>6</sup></b>	Date Added to List:-	
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision	
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s)	
	Signature	Date
<b>Call In</b>	Is the decision available <sup>7</sup> for call-in?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:	
<b>Approval of Decision</b>	Authorised decision maker <sup>8</sup> Viv Buckland, Head of Learning Systems	
	Signature 	Date: 1/7/20

<sup>5</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>6</sup> Complete this section for key decisions only

<sup>7</sup> Significant operational decisions are never available for call in. Key decisions are always available for call in unless they have been exempted from call in.

<sup>8</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.

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